

CITY OF HOLLISTER  
AIRPORT ADVISORY COMMISSION MEETING AGENDA  
REGULAR MEETING

Wednesday, March 26, 2025, 6:00 p.m.

City Council Chamber, City Hall

375 Fifth Street, Hollister, CA 95023

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Gary Hurst, Commissioner, City Wide  
Vacant, Commissioner, District 1  
Renee Wells, Commissioner, District 2  
John Hughes, Commissioner, District 3  
Eric Martin, Commissioner, District 4

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**NOTICE TO PUBLIC**

Persons who wish to address the Airport Advisory Commission are asked to complete a speaker card and give it to the Meeting Clerk before addressing the Commission. Those who wish to address the Airport Advisory Commission on an agenda item will be heard when the presiding officer calls for comments from the audience. City related items not on the agenda will be heard under the Public Input section of the agenda. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. If you are joining us by Zoom, please click on the bottom of your screen to raise your hand. If you are joining us by Zoom using a cell phone, please press \*9. After hearing audience comments, the public portion of the meeting will be closed, and the matter brought to the Airport Advisory Commission for discussion.

Materials related to an item on this agenda submitted to the Airport Advisory Commission after distribution of the agenda packet are available for public inspection in the City Clerk's Office at City Hall, 375 Fifth Street, Hollister, CA 95023, Monday through Friday, 8:30 a.m. to noon, 1:00 p.m. to 4:30 p.m. (City Hall is closed between 12:00 and 1:00 p.m.)

Requests to make presentations to the Airport Advisory Commission should be submitted to the Airport Director at least ten days before the Airport Advisory Commission meeting. It is customary for City staff members to review such matters before the formal presentation so that the Airport Advisory Commission may have the benefit of all available data. PowerPoint presentations must be presented to the Airport Director by noon on the day of the Airport Advisory Commission meeting.

The public may watch the meeting via live stream at:

City of Hollister Website

<https://pub-hollister.escribemeetings.com/>

Community Media Access Partnership (CMAP):

<http://cmaptv.com/watch/>

City of Hollister YouTube Channel:

<https://www.youtube.com/@cityofhollistercalifornia1489>

**Public Participation:**

The public may attend meetings.

**NOTICE:** The Airport Advisory Commission will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Hollister utilizes Zoom teleconferencing technology for virtual public participation; however, we make no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of the public through this means is at their own risk. (Zoom teleconferencing may not be available at all meetings.)

If you wish to make a public comment remotely during the meeting, please use the zoom registration link below:

**[https://us02web.zoom.us/webinar/register/WN\\_MNO95ZCQrWzERqd5zRuwQ](https://us02web.zoom.us/webinar/register/WN_MNO95ZCQrWzERqd5zRuwQ)**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (831) 636-4300. Notification of 48 hours prior to the meeting will enable the City to attempt to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].*

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*Notice to anyone attending any public meeting: The meeting may be broadcast live on Cable Channel 17 and/or recorded or photographed. Recent Airport Advisory Commission meetings may also be viewed at [www.CMAP.com](http://www.CMAP.com) and periodically on Cable Channel 17.*

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**1. CALL TO ORDER****2. PLEDGE OF ALLEGIANCE****3. ROLL CALL****4. PUBLIC INPUT**

This is the time for anyone in the audience to speak on any item not on the agenda and within the subject matter jurisdiction of the Commission. Speaker cards are available in the lobby and are to be completed and given to staff before speaking. When staff calls your name, please come to the podium, state your name and city for the record, and speak to the Commission. Each speaker will be limited to three (3) minutes with a maximum of 30 minutes per subject. Please note that state law prohibits the Commission from discussing or taking action on any item not on the agenda.

**5. CONSENT**

All items listed under the consent agenda will be enacted by one motion authorizing actions indicated for those items so designated. There will be no separate discussion of these items unless requested by a member of the commission, a staff member, or a member of the public. There will be one public comment period for all items on the consent agenda.

**5.1 APPROVE DECEMBER 9, 2024 SPECIAL MEETING MINUTES****6. COMMISSION BUSINESS****6.1 ELECT AIRPORT ADVISORY COMMISSION CHAIR AND VICE CHAIR****6.2 REVIEW THE PROPOSED USE WITH PARALLEL FLIGHT TECHNOLOGIES FOR CONDUCTING COMMERCIAL UAS/DRONE OPERATIONS AT THE AIRPORT****RECOMMENDED ACTION:**

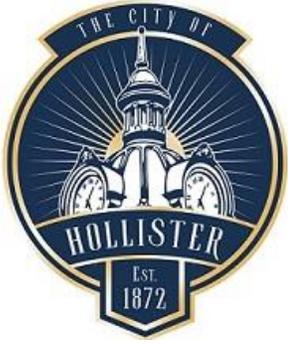
Review the proposed use, discuss, provide feedback and make a recommendation to the City Council to consider an Airport Use Agreement

**6.3 REVIEW THE PROPOSED USE WITH SNIPBUS FOR CONDUCTING ANIMAL CARE SERVICES AT THE AIRPORT****RECOMMENDED ACTION:**

Review the proposed use, discuss, provide feedback and make a recommendation to the City Council to consider an Airport Use Agreement.

**7. STAFF AND COMMISSIONER REPORTS****7.1 AIRPORT DIRECTOR'S REPORT****7.2 COMMISSION REPORTS****8. ADJOURNMENT****9. VERIFICATION OF AGENDA POSTING**

The agenda for the Airport Advisory Commission regular meeting of March 26, 2025 was posted on the bulletin board at City Hall on March 21, 2025 per Government Code Section 54954.2.



**Hollister Airport Advisory Commission  
Minutes of the Special Meeting**

**December 9, 2024, 6:00 p.m.  
City Council Chamber, City Hall  
375 Fifth Street, Hollister, CA 95023**

**Members Present:** Renee Wells  
John Hughes  
Andres Rodriguez  
Shawn Herrera

**Members Absent:** Eric Martin

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**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Renee Wells joined the meeting at 6:00 pm.

John Hughes joined the meeting at 6:00 pm.

Andres Rodriguez joined the meeting at 6:00 pm.

Shawn Herrera joined the meeting at 6:00 pm.

Angie Gonzalez joined the meeting at 6:00 pm.

Jennifer Woodworth joined the meeting at 6:00 pm.

**4. COMMISSION BUSINESS**

**4.1 RECEIVE AN INFORMATIONAL REPORT ON THE HOLLISTER  
MUNICIPAL AIRPORT 2025-2027 DISADVANTAGED BUSINESS  
ENTERPRISE (DBE) PROGRAM**

Kimley Horn presented the Disadvantaged Business Enterprise Program

No Public comment.

This is an information item. No other action is required.

**4.2 REVIEW PROPOSAL FROM JRVS INVESTMENTS, LLC TO ENTER  
INTO A GROUND LEASE TO CONSTRUCT A NEW HANGAR  
BUILDING**

Commissioner Herrera recused himself from discussion and left the dais.  
Airport Director Crechriou presented the proposal from JRVS Investments.

Public Comment:

Eric Watt requested more information about the project.

Minh Venator expressed concerns about the proposal.

Chairperson Wells closed public comment.

**Moved by:** John Hughes

**Seconded by:** Andres Rodriguez

Provide staff feedback and consider the following:

1. Making a finding that constructing a hangar building with apron access in the proposed location would be the best and highest use of this location; and
2. Making a finding the Proposal would generate new additional Airport revenue; and
3. Making a recommendation to negotiate a 24-month Option Agreement with JRVS to potentially construct a new hangar building at the Airport in the proposed location for City Council consideration.

Ayes (3): Renee Wells, John Hughes, and Andres Rodriguez

Absent (2): Eric Martin, and Shawn Herrera

**Carried (3 to 0)**

#### **4.3 RECEIVE AN UPDATE TO THE HOLLISTER MUNICIPAL AIRPORT HANGAR WAITING LIST POLICY**

Commissioner Herrera returned to the dais.

Airport Director Crechriou presented changes made to the Hangar Waitlist.

Chairperson Wells inquired about the number of executive hangars.

Public Comment:

Eric Watt expressed concern with the changes to the hangar waitlist.

Minh Venator spoke against the hangar waitlist changes.

Chairperson Wells closed public comment.

Commissioner Herrera inquired about the rental rate and size of the executive hangars.

**5. STAFF AND COMMISSIONER REPORTS**

**5.1 AIRPORT DIRECTOR REPORT**

Commissioner Rodriguez reported there is a new Hollister PG&E substation.

Airport Director report:

Airport staff attended Association of California Airports Conference.

Airport staff attended the National Business Aviation Association Conference for economic development opportunities.

Airport staff conducted hangar inspections.

Airport Federal Aviation Administration grants on hold until April/May 2025.

CalFire concrete pad plans have not been submitted.

Hollister City Council newly elected Mayor and Council Members will appoint new Airport Advisory Commissioners.

Receive the informational report.

**6. ADJOURNMENT**

Chairperson Wells adjourned the meeting at 7:11 p.m.

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Katie Anderson, Meeting Clerk



**STAFF REPORT  
HOLLISTER AIRPORT ADVISORY COMMISSION  
MEETING DATE: March 26, 2025  
REPORT # Airport-2025-02**

**AGENDA ITEM: REVIEW THE PROPOSED USE WITH PARALLEL FLIGHT TECHNOLOGIES FOR CONDUCTING COMMERCIAL UAS/DRONE OPERATIONS AT THE AIRPORT**

**STAFF CONTACT:** Jeff Crechriou, Airport Director

**RECOMMENDED ACTION:** Review the proposed use, discuss, provide feedback and make a recommendation to the City Council to consider an Airport Use Agreement

**DISCUSSION:** In August of 2024, the Airport received a request from Parallel Flight Technologies (PFT) to use the airport as a location to perform commercial drone operations for proof of concept – validating the UAS’s (drone/Unmanned Aircraft System) performance and reliability.

Advancement of eVTOL (electric vertical takeoff and landing aircraft) and Drone and Robotic Technologies is a goal of the City of Hollister and the Hollister Municipal Airport which participates and are members of the Monterey Bay Tech Hub ([www.mbtechhub.org](http://www.mbtechhub.org)), an organization that is a coalition of regional stakeholders working for the advancement of Advanced Air Mobility (AAM) in the region to further opportunities for AAM-based economic growth and job creation in the Tri-County region (San Benito, Monterey and Santa Cruz Counties).

PFT proposes to perform drone operations in the southwest portion of the airport property approximately 400 ft. south of Taxiway Kilo and over 250 ft. west of the Lead-In Taxiway to Runway 31. All operations on airport property will be below 100 Above Ground Level (AGL). PFT will bring a van and trailer into the airport property from Aerostar Way (west side) to locate their equipment near the test area. All FAA regulations and requirements for UAS/drone operations will be adhered to, such as the pilot must be certified under Part 107 of Title 14 of the Code of Federal Regulations and retain a valid Part 107 license. PFT has proposed procedures that provide more details as to the craft and safety features, operations, deconfliction requirements, and crew requirements.

The Airport would propose any Airport Use Agreement for PFT provide for UAS operations for up to two (2) days per week and have a provision for a one-month trial period to evaluate noise levels and other operational considerations. Should the trial period prove successful, the Agreement would then proceed on a month-to-month basis.

**FISCAL IMPACT:** An initial Airport User Fee of \$250 per month for conducting UAS operations up to two (2) days per week is being considered.

**PREVIOUS COUNCIL OR COMMISSION ACTION:** N/A

**CEQA:** N/A

**ATTACHMENTS:**

1. PFT Proposed CONOPS at Hollister

# PFT Proposed CONOPS at Hollister

1/15/25 Rev C

## 1. Scope

- a. This document describes the intended operations of Firefly, a Class 3 UAS, made by Parallel Flight Technologies, at a “local test range”.
- b. Specific unit under test is N42MU, serial number AC1002

## 2. Background

- a. The current version of Firefly has been flying since December of 2023. To date its hybrid power modules have been run for a combined time greater than 2100 hours. Aircraft flight time is greater than 80 hours.

## 3. Test Overview

- a. Location - The following UAS operations are intended to take place at the Hollister airport as indicated below. The approximate size of the flight area is 150m wide x 650m long. Take off and landing will occur at the location marked “Home” on the picture. The ground station will be located in the operation van which will be located 50’ from the “HOME” location.



- b. UAS Operation – All of the operations that will occur at this location are all part of validating the UAS’s performance and reliability. The immediate tests are for the UAV to go through a series of flights in order to prove out its capabilities in speed and duration. Manual flights will occur as needed to verify UAV functionality. Each test flight will involve the following sequences
  - i. Automated or manual take off to hover
  - ii. Operator transitions aircraft from hover to mission
  - iii. Operator tells UAV to start mission at a defined waypoint (mission path is indicated in the previous picture)
  - iv. UAV flies mission in racetrack pattern as indicated
  - v. At a designated time or distance, operator tells UAV to return to home
  - vi. UAV returns to home and automatically lands
  - vii. UAV lands and operator shuts aircraft down(turns off engines)

In addition, each flight will be preceded by a warm up period of 3-5 minutes and a cool down period of 3-5 minutes. Flights will be done at speeds from 3m/s up to 10 m/s with durations from a few minutes to >3 hours depending on the speed and payload combination being tested.

- c. Flight altitude will be < 100’ AGL at all times. Our initial operations will be at approximately 30-50 ft AGL until we are comfortable operating in the Hollister airspace.
- d. Test Frequency – Testing is expected to occur one to two days per week, Monday thru Friday, for about 4 hours per day. Start times will depend on local traffic.

#### 4. UAV Description

- a. The UAV is a quadcopter and is classified as a Class 3 UAS. It is a gasoline/electric hybrid with hybrid drivetrains located at each propellor. The drivetrain is a proprietary design and incorporates a 10hp 2 cylinder 2 cycle engine and an equivalent electric motor in each drivetrain. The aircraft runs on 91 octane gas with a 2% oil mix. There are no auxiliary batteries to charge. Aircraft specifications are listed below:
  - i. Weight – 142lbs empty, 270lbs MTOW
  - ii. Size – 87” x 87” x 39”
  - iii. Gas tank size – 10 gallons maximum



- b. Safety Features – The aircraft will have the following safety features during all flights
    - i. ADS-B out
    - ii. Remote ID
    - iii. Return to home on loss of communication – If the drone loses communication it will return to the home location noted on the picture previously.
    - iv. PIC intervention – The PIC will monitor all flights and has the ability to take over flight of the UAV if a safety situation arises.
  - c. Ground control Station – The ground control station is located inside of a Ford Transit van and is operated by the operator with direct communication to the PIC. All ground control electronics are powered by a portable gas generator during operation. In the event of a power loss, ground station laptop, ground station, and PIC transmitter will still function using battery backup.
  - d. Ancillary equipment – The drone will be transported on a landscape trailer that is connected to the van. The trailer also has a DOT rated fuel tank on board.
5. Theory of Operation (sequence of what is going to be done)
- a. Pre-flight site visit – A preflight walk thru and inspection of the flight area will be conducted to confirm that it is clear of any obstructions or potential conflicts with other drone operations
  - b. Weather check – Weather and weather forecast will be confirmed to be clear of rain and winds less than 15 kts before missions begin.
  - c. Crew briefing – All crew involved in the day’s operations will be briefed on the plans for the day. Test cards will be filled out appropriately.
  - e. Schedule of operations - Testing is expected to occur Monday thru Friday for about 4 hours per day. Start times will depend on local air traffic.

- d. Deconfliction – The VO will monitor the Airport CTAF thru an air band radio, and will visually monitor the air traffic pattern, ramp area, taxiways and runways for aircraft activity.
    - i. GA Air traffic - Missions will only start if no conflict is detected on the CTAF or visually. If a potential conflict is detected during flight, then the UAS mission will be terminated and it will return to home on the ground until the conflict is remedied.
      - 1. Before flight the following call out will be made “Hollister traffic, small unmanned aircraft low altitude flight near threshold of runway 31, holding 100ft, remaining clear of all runways and taxiways for the next xx minutes, Hollister”
      - 2. After flight the following call out will be made ““Hollister traffic, small unmanned aircraft landed, clear of all runways and taxiways, Hollister”
    - ii. Ground traffic – Missions will only be started if no ground traffic is in the vicinity of the mission path.
    - iii. Other UAV’s - Missions will only start if no conflict is detected visually. If a potential conflict is detected during flight, then the UAS mission will be terminated and it will return to home on the ground until the conflict is remedied.
    - iv. Other - The Firefly UAS will be operating under a NOTAM and will never cross runways during regular operations. Racetrack Northbound leg will be the leg closest to the runway approach with a minimum separation of 80m from the runway will be maintained
6. Crew - Three personnel are required for ground crew: A pilot who holds a part 107 license, a GCS operator that runs the software that controls the drone and a VO observer. The VO observer will monitor local air traffic by monitoring the Airport CTAF, visually monitoring the air traffic pattern, ramp areas, taxiways and runways for aircraft activity. The VO will also make call outs on the CTAF before and after flights and during flights if necessary. The pilot doubles as an additional safety observer for the operation with the ability to manually take over the drone operation from a transmitter in the event of an unsafe situation.
- a. PIC
    - i. Dave Adams is the pilot in command. Dave has been the pilot for >98% Firefly’s flight time. He has his remote pilot certificate and has >300 hours of drone flight experience.
  - b. GCS Operator – The GCS Operator may be one of the following depending on company workloads
    - i. Craig Stevens has his remote pilot certificate and has >100 hours supporting drone operations and 10 hours GCS operation experience

- ii. Robert Perez has >50 hours supporting drone operations and 10 hours GCS operation experience
- c. VO - The VO may be one of the following depending on company workloads
  - i. Craig Stevens has his remote pilot certificate and has >100 hours supporting drone operations and 10 hours GCS operation experience
  - ii. Robert Perez has >50 hours supporting drone operations and 10 hours GCS operation experience

7. In case of emergency

- a. Unstable flight – The PIC will be monitoring the flight and can take over control of the aircraft if a safety situation arises. This includes the ability to kill the engines.
- b. Aircraft not following programmed path - The PIC will be monitoring the flight and will take over control of the aircraft if it goes off course. The aircraft will then be manually flown back to the home position and landed.
- c. Loss of communication – If the drone loses communication it will return to the home location as noted on the picture previously. After returning to the home position, it will land and turn off the engines.
- d. Crash – Fire extinguishers are maintained in the van. During flight a fire extinguisher is also positioned next to the PIC that is monitoring the flight. If a crash occurs, the PIC will immediately kill the engines and proceed to the aircraft with the fire extinguisher to address any potential safety issues. Aircraft power switch will be immediately turned off.



**STAFF REPORT  
HOLLISTER AIRPORT ADVISORY COMMISSION  
MEETING DATE: March 26, 2025  
REPORT # Airport-2025-03**

**AGENDA ITEM: REVIEW THE PROPOSED USE WITH SNIPBUS FOR CONDUCTING ANIMAL CARE SERVICES AT THE AIRPORT**

**STAFF CONTACT:** Jeff Crechriou, Airport Director

**RECOMMENDED ACTION:** Review the proposed use, discuss, provide feedback and make a recommendation to the City Council to consider an Airport Use Agreement.

**DISCUSSION:** In February, the Airport received a request from SNIPBUS to use the airport as a location provide animal care services for the resident of Hollister and San Benito County. SNIPBUS is a nonprofit organization offering low cost spay and neuter services, microchipping, and vaccines to the residents of Hollister and San Benito County.

These services are offered utilizing mobile medical units (trailers). SNIPBUS needs a place to park their trailer in an area accessible to the public, power, parking and if possible, restroom access for their medical team and short-term parking for the public to pull up and drop off pets.

SNIPBUS previously conducted clinics at the airport locating their mobile medical unit in front of the Airport Administration Building. This location has power available, parking and potential restroom access for the medical staff, and sufficient space for the public to park and drop off and pick up pets. SNIPBUS proposes to conduct clinics of 2-3 days each month on an ongoing basis.

Due to the need in Hollister and the San Benito County region for accessible and low-cost animal care services and the benefit to the public, the Airport purposes to not charge SNIPBUS for this use.

**FISCAL IMPACT:** The Airport will be providing power for the mobile medical unit. Therefore, the City/Airport will incur the minimal cost of providing power to the mobile medical unit.

**PREVIOUS COUNCIL OR COMMISSION ACTION:** N/A

**CEQA:** N/A

**ATTACHMENTS:**

1. None



**STAFF REPORT  
HOLLISTER AIRPORT ADVISORY COMMISSION  
MEETING DATE: March 26, 2025  
REPORT # Airport-2025-04**

**AGENDA ITEM: AIRPORT DIRECTOR'S REPORT**

**STAFF CONTACT:** Jeff Crechriou, Airport Director

**RECOMMENDED ACTION:** Receive the informational report

**DISCUSSION:**

1. 2025 SWAAAE Winter Conference:

In early February, Airport staff attended the 2025 Southwest Chapter of the American Association of Airport Executives (SWAAAE) 65<sup>th</sup> Annual Airport Management Short Course Conference to receive training, valuable updates on a variety of airport/aviation topics and legal issues, and networking opportunities with FAA representatives, industry colleagues and practitioners. The 2025 SWAAAE Conference Agendas are attached.

2. Airport Grants:

The Airport anticipates receiving two grants from the Federal Aviation Administration (FAA) for Federal Fiscal Year 2025, 1) Taxiway A Reconstruction – Design and 2) Relocate Airport Operations Area Perimeter Fence. FAA is still awaiting the new Congress to pass an appropriation bill to fund the grants and is hopeful to award grants sometime in April - May timeframe.

3. Hangar/Building Maintenance:

Airport Maintenance staff have been addressing water leaks in the roof(s) at the Weatherly building. Maintenance staff have been making some repairs and utilizing a local roofing contractor to eliminate leaks as the sources of the leaks are identified. We find that many of the fiberglass panels deteriorated and cracked from years of exposure to the sun, sections of the steel panels have been nailed down with non-standard roofing nails, i.e. nails without rubber gasket/gromet, and failed flashing around roof penetrations.

4. Cal Fire Concrete Pad Project:

The Airport has not received final plans for constructing the concrete pad and currently there is no anticipated start date for the project.

5. Rent/Rates and Fees Study:

The City/Airport has completed an agreement with Ascension Group Partners of Long Beach, California to conduct a Rent/Rates and Fees study for the Airport. We anticipate a kickoff meeting in the first week of April.

6. Fire Alarm Monitoring for Bickle Building:

The Airport has been working with the City Fire Marshal to get the required fire alarm monitoring equipment installed throughout the Bickle Building. The Airport solicited three proposals from local companies, received two proposals and after evaluation by the Fire Marshall, the Airport is preparing a contract with First Alarm of Aptos, CA and anticipates work to begin in mid-to-late April.

7. Airport Economic Impact Study:

The Airport is preparing a contract with Kimley-Horn to complete an Economic Impact Study for the Airport. Work is contemplated over 10 to 12 months and should commence by May 1<sup>st</sup>.

8. Airport Budget Fiscal Year 2024-25 Overview:

Airport Revenue: 78% received as of March 17, 2025; Estimated to exceed budgeted revenue at year end by \$29,532.

Airport Expense: 60% expended as of March 17, 2025. Estimated to be less than budgeted expense by \$22,045.

Summary Chart:

	Current Budget	As of March 17, 2025	Variance (Unfavorable)	Percent Remaining	Estimated Year End (June 30)	Delta (1)
		<i>received</i>				
<b>Revenue</b>	<b>1,432,500</b>	<b>1,113,596</b>	<b>(318,904)</b>	<b>22%</b>	<b>1,462,032</b>	<b>29,532</b>
		<i>expended</i>				
<b>Expense</b>						
Salaries & Benefits	744,311	478,935	265,376	36%	707,766	36,545
Services & Supplies	562,817	337,077	225,740	40%	582,817	(20,000)
Contractual	81,700	48,222	33,478	41%	73,200	5,500
Capital	58,500	58,500	58,500	100%	58,500	0
<b>Expense Total</b>	<b>1,447,328</b>	<b>864,234</b>	<b>583,094</b>	<b>40%</b>	<b>1,422,283</b>	<b>22,045</b>

1. Delta is Estimated Year End compared to the Current Budget.

**FISCAL IMPACT:** N/A

**PREVIOUS COUNCIL OR COMMISSION ACTION:** N/A

**CEQA:** N/A

**ATTACHMENTS:**

1. 2025 SWAAAE Conference – Attorney Workshop Agenda
2. 2025 SWAAAE Conference Agenda
3. FY 2024-25 Airport Budget Report Thru March 17, 2025



**SWAAAE's Attorney Workshop**  
**A One-Day Workshop for Airports and their Legal Counsel**  
**In Conjunction with SWAAAE's 65<sup>th</sup> Annual Airport Management Short Course**

**Saturday, February 1, 2025**

8:00 am – 8:45 am – Hot Breakfast

8:45 am – 9:00 am – Welcome and Introductions

**First Session**

9:00 am – 9:45 am      **FAA Reauthorization Highlights**

Session Description: The FAA Reauthorization Act of 2024 reauthorized the FAA for five years and introduced several key policy changes and new obligations affecting airports, including changes to land use regulation, obligations to maintain availability of leaded aviation fuels for piston-engine aircraft, new categorical exclusions for compliance with NEPA, and others. This session will summarize everything that airport sponsors need to know about the Act and its implementation.

**Second Session**

10:00 am – 10:45 am      **PFAS and F3 Transition Update**

Session Description: The EPA has issued final drinking water standards for six different PFAS and designated two PFAS as hazardous substances under CERCLA which may impact AFFF related investigations and cleanup efforts. On the transition to Fluorine Free Foams, the FAA has issued information on best practices for cleaning and transitioning ARFF vehicles to F3 based on DOD guidance. This session will explore the current state of PFAS regulations and the various minefields for Airports to consider when facing potential exposure for legacy AFFF activities and ensuring a safe transition to F3.

**Third Session**

11:00 am – 11:45 am      **Case Law Update**

Session Description: This session will summarize the most important litigation developments affecting airport sponsors over the past year, from the Supreme Court's recent blockbuster term, which substantially modified fundamental principles of administrative law and judicial deference afforded to agency decision making, to recent Part 16 determinations issued by the FAA.

**Lunch Break**

**Fourth Session**

1:00 pm – 1:45 pm      **Noise and Other Environmental Impacts**

Session Description: Airports frequently encounter pressure from surrounding communities to address noise and other environmental impacts associated with their operations. This session will address recent administrative developments regarding the measurement of and evaluation of aircraft noise,

including the FAA's Noise Policy Review and pertinent provisions of the FAA Reauthorization Act of 2024. This session will also consider recent noise and other environmental litigation, including cases arising under NEPA, CEQA, and public nuisance theories.

#### **Fifth Session**

2:00 pm – 1:45 pm      **Key Considerations in Airport Leasing**

Session Description: This session addresses several key considerations for airport sponsors when negotiating agreements with aeronautical users, including establishing the length of term and how improvements should be treated at the end of a lease, setting appropriate rates and charges, managing development, and generally ensuring that agreements are compliant with a sponsor's federal grant assurance obligations.

#### **Sixth Session**

3:00 pm – 3:45 pm      **Risk Management and Best Practices to Limit Airport Liability**

Session Description: This session will focus on risk management for airport operators, including "best practices" for liability reporting, safety management systems, and insights from airport litigation experience.

#### **Workshop Wrap-Up**

***\*Disclaimer: An application requesting MCLE credit for this activity is pending submittal for approval by the State Bar of California.***

# 65TH ANNUAL AIRPORT MANAGEMENT SHORT COURSE PROGRAM

## Saturday, February 1

**8:30 am to 4:30 pm**

### **Accreditation Final Interview Workshop (Separate Registration Required)**

*Led by AAAE Board of Examiner Representative Rosalyn F. Bond, A.A.E., Deputy Director, San Jose Mineta International Airport*

**8:30 am to 4:30 pm**

### **The Role of the Airport Attorney Workshop (Separate Registration Required)**

*The goal of The Role of the Airport Attorney workshop is to facilitate the sharing of knowledge amongst public-use airport managers and their attorneys, learn new material beneficial to aviation job responsibilities with ever-changing rules and regulations, find new opportunities for collaboration and networking, all while providing valuable professional development and experience in beautiful Monterey.*

**6:30 pm to 8:30 pm**

### **Board of Directors and Conference Committee Dinner (By Invitation Only)**

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## Sunday, February 2

**8:00 am to 11:00 am**

### **SWAAAE Board of Directors Meeting**

*All Chapter members are invited and encouraged to attend Board of Directors' meetings. If you are interested in attending, please contact Executive Director [Cathy Herring](#). A virtual participation option is available.*

**11:00 am to 5:00 pm (12:00 pm shotgun start)**

### **Todd McNamee Past President's Golf Tournament (Separate Registration Required)**

*Registration required via the conference registration form (limited club rentals available first come, first served). Guests are welcome to register!*

**1:00 pm to 3:00 pm**

### **Board & Brush Class (Separate Registration Required)**

*Join us for an afternoon of fun and creativity at the renowned [Board & Brush Creative Studio](#)! This hands-on workshop lets you design your very own custom wooden sign. Choose from a variety of stylish templates available in the [Time Crunch Collection](#) to craft a piece that's uniquely yours. Attendees are welcome to bring snacks into the workshop, but not a full meal. Board and Brush sells wine, beer, champagne, hard sodas, sodas and sparkling water for attendees to purchase.*

**2:00 pm to 6:00 pm**

### **Registration Opens**

*Stop by registration to pick up your name badge and conference materials. Conference information will be accessible via the Whova conference app.*

**2:00 pm to 6:00 pm**

### **Exhibitor Set-Up**

**6:15 pm to 7:15 pm**

## **Michael A. Shutt YoPro, New Attendee & Mentor Meet and Greet**

*First time attendees, new SWAAAE members and young professionals are welcome and encouraged to attend to meet and network with others before the conference officially kicks off.*

**7:30 pm to 10:30 pm**

### **Welcome Reception at Other Brother Beer Co.**

*Kick off the conference over networking, beer, wine, heavy appetizers, board games and trivia at Other Brother Beer Company! Roundtrip transportation will be provided from the Monterey Marriott.*

**10:30 pm to 11:30 pm**

### **After Hours Networking and Wine Tasting - Movie Night**

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## **Monday, February 3**

**7:30 am to 8:00 am**

### **Morning Mavericks - The Walk**

**7:30 am to 3:30 pm**

### **Registration**

**7:30 am to 8:30 am**

### **Hot Breakfast with Exhibitors – Learning/Networking Opportunity**

**8:30 am to 9:00 am**

### **Conference Opening Ceremonies**

*Conference Chair: Angi Daus, MPA, Marketing Supervisor, City of Santa Barbara Airport*

*SWAAAE President: Courtney Johnson, C.M., C.A.E., Director of Airports, County of San Luis Obispo*

**9:00 am to 10:15 am**

### **Keynote: Jennifer Zientz, Director of Programs and Head of Clinical Services, Center for BrainHealth**

**10:15 am to 11:00 am**

### **Break with Exhibitors – Learning/Networking Opportunity/Attendee Giveaways**

**11:00 am to 12:00 pm**

### **SWAAAE General Membership Meeting + AAEE Elections**

**12:00 pm to 1:30 pm**

### **Lunch on your own**

**12:15 pm to 1:15 pm**

### **Student/YoPro Lunch (By Invitation Only)**

**1:30 pm to 2:45 pm**

### **Session A: What in the Workforce?! A Workshop on Building Talent Inclusively**

*This session will provide an overview of: how to address the drivers and challenges of Workforce Development efforts from the lenses of the entities that need development and the people that comprise the talent pool.*

*Building a diverse, continuous aviation talent pool is not just a necessity, but a strategic imperative for the future of the industry. Through concerted efforts of hiring authorities, innovative funding strategies, and*

*inclusive programming, the aviation sector can pave the way for a more equitable, sustainable, and prosperous future. This session challenges participants to champion diversity and inclusion in their spheres of influence. Attendees will be able to act as live contributors to a working paper on inclusive workforce development for the AAAE ACT Program.*

**Speakers:**

*Monique Jackson, Founder & CEO, L & F Project Management*

*Dassie Persaud-Van Der Westhuizen, ENV, SP, Aviation Planner - Sustainability, Mead & Hunt, Inc.*

**2:45 pm to 3:30 pm**

**Break with Exhibitors – Learning/Networking Opportunity/Attendee Giveaways**

**3:30 pm to 4:45 pm**

**Session B: Smart Airports: Leveraging Technology and Data for Tomorrow**

*Airports should be aware of technological advances in the industry. This session will discuss some of those advances including the use of big data, Artificial Intelligence (AI), and the equipment supporting these advancements.*

**3:30 pm to 5:00 pm**

**Corporate Membership Meeting**

**5:00 pm to 7:00 pm**

**Dinner on your own**

**7:00 pm to 10:00 pm**

**Monday Night Dessert Networking Event - Casino Night (Bruce Loev and SWAAAE Foundation Event)**

*Network over dessert, cocktails, and casino games at Monterey Beach Station (walking distance from the Monterey Marriott).*

**10:00 pm to 11:30 pm**

**Location: Characters**

**After Hours Networking and Wine Tasting**

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## Tuesday, February 4

**7:30 am to 8:00 am**

**Morning Mavericks**

**7:45 am to 3:15 pm**

**Registration**

**7:45 am to 8:30 am**

**Hot Breakfast with Exhibitors**

**9:00 am to 10:00 am**

**Session C1: Unpackaging Section 743 from FAA Reauthorization 2024 and FAA Land Use Policy**

*The 2024 FAA Reauthorization brought several updates to the FAA's rules and regulations, including the replacement of Section 163 with Section 743, a new regulation governing how the agency manages airport land use changes. Section 743 represents a significant shift from previous guidelines. This session will highlight the key differences, clarify the responsibilities of both the FAA and airport sponsors, and explain the implications for the FAA's land use policy.*

**9:00 am to 10:00 am**

**Session C2: FAA Session**

**10:00 am to 10:45 am**

**Break with Exhibitors – Learning/Networking Opportunity/Attendee Giveaways**

**10:45 am to 11:45 am**

**Session D1: Case Study: LAX Taxiway D Extension**

*This session will provide an overview of: Discussion between the engineer, contractor, and owner about the challenges faced during Taxiway D construction and how the team worked together to adapt, bring innovative solutions, and finish the project ahead of schedule, within budget, and without injury.*

*Partnering: Owner, engineer, and contractor all on same page about partnering throughout the project. Took collaborative approach. Partnering workshops, what's working, what's not working.*

*Pivoting: LAWA doubled size of project as a change order without changing schedule duration.*

**Moderator:** Brett Shank, Aviation Market Leader, RS&H

**Speakers:**

*Byron Chavez, PE, Sr. Project Manager, RS&H*

*Travis Clausen, Sully Miller*

**10:45 am to 11:45 am**

**Session D2: Ethical AI, Data Use and Public Trust in Airport Technology**

*With technological advancements and big data, there comes great responsibility in how we use technology and interpret sets of data. As public entities, airports need to ensure they are properly utilizing the information they gather, ensuring accuracy and non-discrimination, and to be aware of the public perception of the invasiveness of what we gather.*

**11:45 am to 1:15 pm**

**Lunch on your own**

**1:15 pm to 2:00 pm**

**Session E1: Preparing your Airport for Wildland Fire Support**

*Arizona, California, and Nevada airports are often called upon to support firefighting activities on a moment's notice. This session will present a case study of the Chico Regional Airport and share best practices on how to be prepared when called upon in a wildland fire emergency. This discussion will include how to survey your airport and determine the locations for staging, fuel, water, and other utility access, airfield access, rental agreements, rates, and charges. Panelists will include an experienced airport director, CalFire, BLM or Forest Service and industry.*

**Moderator:** Kenneth G. Moen, A.A.E., C.A.E., President, Nevada Aviation Association

**Speakers:**

*Tom Bahr, Manager, Chico Regional Airport*

*Paul Petersen, Executive Director, United Aerial Firefighters Association*

**1:15 pm to 2:00 pm**

**Session E2: Navigating the National Environmental Policy Act Process**

*This session will provide an overview of: National Environmental Policy Act (NEPA) requirements for airport projects, using real-world examples and lessons learned. The session will focus on key environmental and related concerns for Airports and how to take a proactive approach to addressing these issues as early in the process as possible to avoid, minimize, and mitigate potential impacts, reduce NEPA timeframes, and minimize potential for litigation.*

**Moderator:** Gene Reindel, Vice President, HMMH

**Speakers:**

*Missi Shumer, Principal Consultant - NEPA/Federal Programs, HMMH*

*Andrew Brooks, National Environmental Resource Expert, Federal Aviation Administration*

## 2:00 pm to 2:15 pm

### Short Break

## 2:15 pm to 3:00 pm

### Session F1: Airport Project Life Cycle a.k.a. Why Did I Inherit the Facility Like This?

*As part of our daily responsibility, many of us are focused on a single phase of the project life cycle and may have limited awareness, understanding, or influence of other phases. This interactive session will introduce the project life cycle of typical airport development projects and describe basic actions, decisions, and interdependencies associated with each phase. "Do it yourselfers", members of multi-departmental teams, planners, engineers, builders, operators, and maintainers will all benefit from this session.*

## 2:15 pm to 3:00 pm

### Session F2: Runway to Success: Charting Efficient Delivery Methods for Aviation Infrastructure

*This presentation delves into the critical risks owners face focused on design-related liabilities regarding the Spearin Doctrine and Professional liabilities and provides an in-depth analysis of the unique strengths and challenges contractors bring to each delivery method. We will also assess a range of alternative delivery methods, highlighting their advantages and limitations, and offering strategic guidance on selecting the most suitable approach for airport construction projects. Attendees will leave with valuable insights on balancing risk and efficiency to achieve optimal project outcomes in aviation infrastructure development.*

**Moderator:** Michael Hill, CPC, LEED, DBIA, Project Director, Sundt Construction

#### **Speakers:**

*Brad Kirsch, Aviation Project Director, Sundt Construction*

*Jeff Hamilton, Vice President, Sundt Construction*

## 3:00 pm to 3:45 pm

### Break with Exhibitors – Learning/Networking Opportunity/Attendee Giveaways

## 3:45 pm to 4:30 pm

### Session G1: AAAE Frontline Leadership Training

*Join us to Learn about the AAAE Foundational Leadership Training and how to participate in the SWAAAE Cohort. This free virtual training is offered to all AAAE Members and designed for first time or front-line supervisors, targeting individuals who are stepping into their initial supervisory roles, often transitioning from being part of a team to leading one. These front-line leaders are responsible for managing and guiding the day-to-day activities of a group of employees. Learn how you can grow your professional network while improving your leadership skills. Note: Registration for the AAAE Training is recommended but not required prior to attending this session.*

**Moderator:** Alice Bimrose, A.A.E., ACE, CAE, Executive Program Director, PSM Squared, Inc.

## 3:45 pm to 4:30 pm

### Session G2: Surprising Secrets from Seasoned Leaders

*Join this panel of leaders to learn the surprising aspects of the daily life of a seasoned leader. Hear about the challenges, lessons, and the compromises senior leaders made in their career journeys and every day lives.*

**Moderator:** Mindy Price, Chief PACE Setter, Direct Effect Solutions

#### **Speakers:**

*Jason Watkins, A.A.E., CPA, CGFO, Aviation Chief Financial Officer, Broward County Aviation Department*

*Michael Hotaling, CEO, C&S Companies*

*Patricia Singh, Assistant Director of Aviation, San Jose Mineta International Airport*

## 4:30 pm to 4:45 pm

### Conference Wrap Up and Exhibitor Bingo Card Giveaway Grand Drawing

*Must be present to win!*

**6:00 pm to 6:45 pm**

**Location: Foyer  
Cocktail Reception**

**6:45 pm to 8:30 pm**

**Location: San Carlos 2-4  
President's Banquet**

**8:30 pm to 10:00 pm**

**Location: Ferrantes Bayview  
Post Banquet Reception**

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## Wednesday, February 5

**10:00 am to 11:00 am**

### **Summer Conference Committee Planning Meeting**

*All volunteers interested in serving on the 2025 Summer Conference Planning Committee are encouraged to attend this planning kick-off meeting. All are welcome, and it is a great way to get involved in the Chapter!*

***\*Program is subject to change***

[Return to Conference Homepage](#)



City of Hollister

# Budget Report

## Account Summary

For Fiscal: 2024-2025 Period Ending: 03/31/2025

		Original	Current	Period	Fiscal	Variance	Percent	Estimated	Delta
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining	Year End	
<b>Fund: 601 - AIRPORT ENTERPRISE FUND</b>									
<b>Revenue</b>									
<a href="#">601-1000-401009</a>	Current Unsecured Aircraft	50000	50000	0	46857.01	-3142.99	6.29	46857.00	-3143.00
<a href="#">601-1000-401018</a>	Prior Unsecured Aircraft	0	0	0	99	99	0	100.00	100.00
<a href="#">601-1000-440064</a>	AIRPORT LANDING FEES	15000	15000	0	16682.5	1682.5	111.22	18000.00	3000.00
<a href="#">601-1000-450100</a>	RENT AND LEASES	1500	1500	0	0	-1500	100	0.00	-1500.00
<a href="#">601-1000-450103</a>	STORAGE FEE	25000	25000	2340.96	21253.67	-3746.33	14.99	28300.00	3300.00
<a href="#">601-1000-450104</a>	GROUND LEASE	310000	310000	25568.68	231652.88	-78347.12	25.27	308900.00	-1100.00
<a href="#">601-1000-450200</a>	AIRPORT HANGARS	750000	750000	63857.97	565308.3	-184691.7	24.63	753700.00	3700.00
<a href="#">601-1000-450201</a>	BUILDING RENTS	250000	250000	19259.34	205081.83	-44918.17	17.97	273400.00	23400.00
<a href="#">601-1000-450250</a>	HANGAR WAIT LIST	500	500	0	275	-225	45	275.00	-225.00
<a href="#">601-1000-452002</a>	AIRPORT TIE-DOWNS	8500	8500	0	7213.5	-1286.5	15.14	9600.00	1100.00
<a href="#">601-1000-453001</a>	FUEL	20000	20000	0	17856.8	-2143.2	10.72	21500.00	1500.00
<a href="#">601-1000-460004</a>	DELINQUENCIES	2000	2000	0	620.22	-1379.78	68.99	700.00	-1300.00
<a href="#">601-1000-490005</a>	Reimbursements	0	0	0	95.62	95.62	0	100.00	100.00
<a href="#">601-1000-490100</a>	MISCELLANEOUS REVENUE	0	0	0	600	600	0	600.00	600.00
<b>Revenue Total:</b>		<b>1432500</b>	<b>1432500</b>	<b>111026.95</b>	<b>1113596.33</b>	<b>-318903.67</b>	<b>0.2226204</b>	<b>1462032.00</b>	<b>29532.00</b>

Expense	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance		Estimated Year End	Delta	
					Favorable (Unfavorable)	Percent Remaining			
601-4200-701001	SALARIES REGULAR	457416	457416	17063.45	294742	162674	35.56	442200	
601-4200-701002	SALARIES TEMPORARY	12000	12000	320	11046	954	7.95	16600	
601-4200-701003	SALARIES OT	15000	15000	286.79	18739.02	-3739.02	-24.93	25000	
601-4200-701004	OTHER COMPENSATION	18576	18576	492.82	11001.03	7574.97	40.78	16600	
601-4200-701005	RETIREMENT	46492	46492	1381.69	23926.2	22565.8	48.54	35900	
601-4200-701009	GROUP HEALTH INSURANCE	156557	156557	5489.16	81071	75486	48.22	121700	
601-4200-701010	LIFE & LTD INSURANCES	5000	5000	234	3400.93	1599.07	31.98	5200	
601-4200-701011	WORKERS COMPENSATION	24685	24685	0	24886.44	-201.44	-0.82	24866.44	
601-4200-701013	MEDICARE	7085	7085	278.57	5059.6	2025.4	28.59	7600	
601-4200-701014	F.I.C.A. OASDI	0	0	20.54	326.45	-326.45	0	500	
601-4200-701025	Calpers Retirees Health Contributor	0	0	0	2361	-2361	0	3600	
601-4200-701030	LEAVE PAYOUTS	1500	1500	0	2375.23	-875.23	-58.35	8000.00	
<b>Salary &amp; Benefits Total:</b>		<b>744311</b>	<b>744311</b>	<b>25567.02</b>	<b>478934.9</b>	<b>265376.1</b>	<b>0.35654</b>	<b>707766.44</b>	<b>36544.56</b>
601-4200-710001	OFFICE SUPPLIES	5000	5000	0	3808.82	1191.18	23.82	7000.00	-2000.00
601-4200-710005	POSTAGE	1000	1000	0	100.74	899.26	89.93	500.00	500.00
601-4200-710015	OPERATING SUPPLIES	15000	15000	0	14542.2	457.8	3.05	19000.00	-4000.00
601-4200-710016	LAB & MEDICAL	1000	1000	0	152	848	84.8	500.00	500.00
601-4200-710025	ADVERTISING	30000	30000	0	19984.48	10015.52	33.39	20000.00	10000.00
601-4200-710035	FUEL/OIL	20000	20000	0	6140.04	13859.96	69.3	16000.00	4000.00
601-4200-710040	REPAIRS/MAINTENANCE	30000	30000	0	27000.57	2999.43	10	34000.00	-4000.00
601-4200-710045	RENTALS/LEASES	4000	4000	0	1958.48	2041.52	51.04	7500.00	-3500.00
601-4200-710055	MEMBERSHIPS/DUES	2500	2500	0	1325	1175	47	2000.00	500.00
601-4200-710060	CHEMICALS	25000	25000	-2223.75	12283.19	12716.81	50.87	20000.00	5000.00
601-4200-710061	STREET SIGNS	500	500	0	0	500	100	500.00	0.00
601-4200-710084	AIRPORT SURFACE MAINTENANCE	15000	15000	0	6187.04	8812.96	58.75	12000.00	3000.00
601-4200-710085	Gate Maintenance	5000	5000	0	573.44	4426.56	88.53	1500.00	3500.00
601-4200-710086	Building/Hangar Maintenance	113000	113000	-875	74356.22	38643.78	34.2	118000.00	-5000.00
601-4200-710087	AIRFIELD LIGHTING	12000	12000	0	1526.35	10473.65	87.28	10000.00	2000.00
601-4200-710088	Lighting	10000	10000	0	737.85	9262.15	92.62	6000.00	4000.00
601-4200-722005	CONFERENCES/MEETINGS	15000	15000	0	8228.14	6771.86	45.15	11000.00	4000.00
601-4200-722010	TRAINING	4000	4000	0	55	3945	98.63	7500.00	-3500.00
601-4200-725001	GAS/ELECTRIC	43000	43000	0	42562.3	437.7	1.02	63000.00	-20000.00
601-4200-725005	WATER/SEWER	19000	19000	0	9403.95	9596.05	50.51	16000.00	3000.00
601-4200-725010	TELEPHONE	9000	9000	0	3837.65	5162.35	57.36	6500.00	2500.00
601-4200-729000	FEES: FILING/DUMP	4500	4500	0	3438	1062	23.6	4500.00	0.00
601-4200-730000	PROFESSIONAL SERVICES	100000	100000	1851.58	37711.48	62288.52	62.29	125000.00	-25000.00
601-4200-731000	UNIFORM PURCHASES	5500	5500	0	2200.96	3299.04	59.98	4000.00	1500.00
601-4200-735001	PROPERTY INSURANCE	50000	47000	0	32146.22	14853.78	31.6	44000.00	3000.00
601-4200-735002	MBASIA ANNUAL LIAB. PREMIUM	26817	26817	0	26817	0	0	26817.00	0.00
<b>Services &amp; Supplies Total:</b>		<b>565817</b>	<b>562817</b>	<b>-1247.17</b>	<b>337077.12</b>	<b>225739.88</b>	<b>0.40109</b>	<b>582817.00</b>	<b>-20000.00</b>
601-4200-735003	AIRPORT LIABILITY INSURANCE	5000	8000	0	8000	0	0	8000.00	-3000.00
601-4200-740016	CONTRACTS: ALARMS	1500	1500	0	481.98	1018.02	67.87	1000.00	500.00
601-4200-740027	CONTRACT: COMPUTER PROGRAMS	5000	5000	0	3600	1400	28	3600.00	1400.00
601-4200-740087	CONTRACTS: LEGAL SERVICES	20000	20000	0	8297.31	11702.69	58.51	18000.00	2000.00
601-4200-740109	CONTRACTS: GPS MONITORING	2000	2000	173.58	1388.64	611.36	30.57	2100.00	-100.00
601-4200-740187	CONTRACTS: PEST CONTROL	30000	30000	0	17830	12170	40.57	30000.00	0.00
601-4200-740290	AWOS MAINTENANCE	9500	9500	0	8340	1160	12.21	9500.00	0.00
601-4200-740408	CONTRACT: FUEL INSPECTION	4000	4000	0	283.62	3716.38	92.91	1000.00	3000.00
601-4200-747000	INTEREST PAYMENTS	200	200	0	0	200	100	0.00	200.00
601-4200-748000	PRINCIPAL PAYMENTS	1500	1500	0	0	1500	100	0.00	1500.00
<b>Contractual Total:</b>		<b>78700</b>	<b>81700</b>	<b>173.58</b>	<b>48221.55</b>	<b>33478.45</b>	<b>0.40977</b>	<b>73200.00</b>	<b>5500.00</b>
601-4200-750070	MACHINERY/EQUIPMENT	58500	58500	0	0	58500	100	58500.00	0.00
<b>Capital Total:</b>		<b>58500</b>	<b>58500</b>	<b>0</b>	<b>0</b>	<b>58500</b>	<b>1.00000</b>	<b>58500.00</b>	<b>0.00</b>
<b>Expense Total:</b>		<b>1447328</b>	<b>1447328</b>	<b>24493.43</b>	<b>864233.57</b>	<b>583094.43</b>	<b>0.40288</b>	<b>1422283.44</b>	<b>22044.56</b>